

**SPECIAL MEETING of the Burrillville Town Council held Wednesday, June 30, 2010 at 7:13 P.M. in the Jesse M. Smith Memorial Library Community Meeting Room, 100 Tinkham Lane, Harrisville, RI, for and within the Town of Burrillville.**

**PRESENT: Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville**

**MEMBERS ABSENT: None**

**Unfinished Business:**

**10-158 VOTED to open (1) the correspondence from Councilor Margaret L. Dudley regarding budget recommendations: (a) consider rescinding the council resolution adopted April 14, 2004 relative to stipends for board and commission members; (b) consider instituting a ten cent per gallon surcharge to the other service entities that obtain their gas at the town's gasoline pumps; and (c) consider prorating 22% of dispatch costs among the four fire districts; and (2) consideration and action on modifications to stipends for board and commission members**

**Motion by Councilor Margaret L. Dudley. Seconded by Councilor Robert A. Bishop. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors**

**Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.**

**Consider rescinding the council resolution adopted April 14, 2004 relative to stipends for board and commission members.**

**MOTION to rescind the resolution of April 14, 2004 relative to compensation of board and commissions.**

**Motion by Councilor Margaret L. Dudley. There was no second to the motion.**

**Consider instituting a ten cent per gallon surcharge to the other service entities that obtain their gas at the town's gasoline pumps; and consider prorating 22% of dispatch costs among the four fire districts**

**MOTION to table.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. The motion carried, six in favor, one opposed. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville. Councilor Margaret L. Dudley voted in opposition.**

**Modifications to stipends for board and commission members: None**

## **New Business**

**Relative to consideration and action on various appropriations**

**Note: Any appropriation from the undesignated, unreserved fund would require the affirmative vote of six (6) members.**

**10-165 Consider and act on the following appropriations.**

**1) VOTED to open consideration and action on a side account to fund the Burrillville School Department one-year budget for curriculum development**

**Motion by Councilor Norman C. Mainville. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.**

**VOTED to approve (a side) fund (for curriculum development) for \$209,500 from the undesignated, unreserved fund balance.**

**Motion by Councilor Norman C. Mainville. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the**

**motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.**

**2) VOTED to open consideration and action on establishing and funding an unemployment compensation fund**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.**

**VOTED to appropriate in a side fund \$183,000 to meet unemployment costs, as needed by the School Department; this money is to come from the undesignated, unreserved fund balance.**

**Motion by Councilor Margaret L. Dudley. Seconded by Councilor Norman C. Mainville. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.**

**3) VOTED to open consideration and action on a legal/professional services account**

**Motion by Councilor John M. Karmozyn, Jr. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.**

**VOTED to approve \$100,000 from the undesignated, unreserved fund in a special account for legal/professional services.**

**Motion by Councilor Norman C. Mainville. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.**

**4) VOTED to open consideration and action on recreation programs**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor Norman C. Mainville. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.**

**MOTION to table (action on recreation programs) to next year.**

**Motion by Councilor Norman C. Mainville. Seconded by Councilor**

**John M. Karmozyn, Jr.**

**Councilor Mainville withdrew his motion.**

**MOTION to approve it for \$32,000 for one year.**

**Motion by Councilor Norman C. Mainville. Seconded by Councilor John M. Karmozyn, Jr.**

**MOTION to grant \$25,600 as requested by Cheri R. Hall, Director of Parks & Recreation, out of the undesignated, unreserved fund.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor Kevin D. Heitke. The motion carried, six in favor, one opposed. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke and John M. Karmozyn Jr. Councilor Norman C. Mainville voted in opposition.**

**5) VOTED to open consideration and action on a Police cruiser**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.**

**VOTED that we take \$32,000 from the undesignated, unreserved fund and put it into a special account to purchase a police cruiser.**

**Motion by Councilor Norman C. Mainville. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.**

### **Special appropriations**

**After discussion, the following was voted \***

**1) VOTED to open consideration and action on a special appropriation for WellOne (f/k/a Northwest Health Center)**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor Kevin D. Heitke. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.**

**\* minutes amended by vote of the Town Council at the September 8, 2010 meeting**

**MOTION to appropriate \$28,500 to WellOne (f/k/a Northwest Nursing)**

**from the undesignated, unreserved fund.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor Norman C. Mainville. The motion carried, six in favor, one opposed. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville. Councilor Margaret L. Dudley voted in opposition.**

**2) VOTED to open consideration and action on a special appropriation for RSVP**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.**

**MOTION to establish at \$4,250 for one year from the undesignated, unreserved fund.**

**Motion by Councilor Robert A. Bishop. Seconded by Councilor John M. Karmozyn, Jr.**

**AMENDMENT TO THE MOTION to reduce to the original \$1,000 figure.**



**Amendment by Councilor Norman C. Mainville. Seconded by Councilor Wallace F. Lees.**

**The motion, as amended, carried. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville. Councilor Margaret L. Dudley voted in opposition.**

**3) VOTED to open consideration and action on a special appropriation for Samaritans**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor Norman C. Mainville. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.**

**MOTION to appropriate \$500 to Samaritans from the undesignated, unreserved fund.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville. Councilor Margaret L. Dudley voted in opposition.**

**4) VOTED to open consideration and action on a special appropriation for Senior Services**

**Motion by Councilor Kevin D. Heitke. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.**

**MOTION to give the \$3,000 they requested; from the undesignated, unreserved fund.**

**Motion by Councilor Norman C. Mainville. Seconded by Councilor John M. Karmozyn, Jr. The motion carried, six in favor, one opposed. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville. Councilor Margaret L. Dudley voted in opposition.**

**NOTE: John P. Mainville noted that the special appropriations which were granted as side funds would be tracked through a single side fund.**

**10-166 Consider and act on the following resolutions:**

**1) VOTED to open consideration and action on a Resolution Establishing a Summer School Revolving Fund**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.**

**VOTED to adopt a resolution establishing a Summer School Revolving Fund, as follows:**

**Burrillville Town Council Resolution  
Establishing a Summer School Revolving Fund**

**The Finance Director is hereby authorized to establish a “Summer School Revolving Fund” for the benefit of the School Department’s Summer School Program.**

**(1) Purpose: This Fund is established to allow the School Department to segregate funds received and expended for the operation of the Summer School Program from its operating budget.**

**(2) Receipts: All revenues from tuition, grants, or other funds received in connection with the Summer School Program shall be deposited in the Fund.**

**(3) Disbursements: Money shall be disbursed from the Fund upon receipt by the Treasurer’s Office upon properly documented vouchers from the School Department to the extent that monies are available in**

**the Fund.**

**(4) Advancements:** The School Department may advance funds to the Revolving Fund and request a refund at a later date when funds are available.

**(5) Unexpended Funds:** All funds not expended from the Fund shall remain in the Fund to be used for future expenditures chargeable to the Fund. In the event that the Summer School Revolving Fund is terminated, any remaining unencumbered funds shall be transferred to the School Department.

**(6) Operating Procedures:** The Finance Director or his designee may establish procedures to govern the operation of the Fund.

**(7) Expiration Date:** The Summer School Program Revolving Fund authorization will expire June 30, 2011, unless extended by resolution of the Town Council.

**Adopted as a resolution this 30th day of June 2010**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.**

**2) VOTED to adopt a resolution establishing a Preschool Tuition Revolving Fund, as follows:**

## **Burrillville Town Council Resolution**

### **Establishing a Preschool Tuition Revolving Fund**

**The Finance Director is hereby authorized to establish a “Preschool Tuition Revolving Fund” for the use of the School Department.**

**(1) Purpose: This Fund is established to allow the School Department to segregate funds received and expended for its Preschool Program from its operating budget.**

**(2) Receipts: The School Department may direct that funds appropriated to the School Department operating funds be transferred to the Revolving Fund. In addition, all tuition revenues, grants and other revenue received for the preschool program shall be deposited into the Fund.**

**(3) Disbursement: Money shall be disbursed from the Fund upon receipt by the Treasurer’s Office upon properly documented vouchers from the School Department to the extent that monies are available in the Fund.**

**(4) Advancements: The School Department may advance funds to the Revolving Fund and request a refund at a later date when funds are available.**

**(5) Unexpended Funds: All funds not expended from the Fund shall remain in the Fund to be used for future expenditures chargeable to the Fund. In the event that the Preschool Tuition Revolving Fund is terminated, any remaining unencumbered funds shall be transferred to the School Department.**

**(6) Operating Procedures: The Finance Director or his designee may establish procedures to govern the operation of the Fund.**

**(7) Expiration Date: The Preschool Tuition Revolving Fund authorization will expire June 30, 2011, unless extended by resolution of the Town Council.**

**Adopted this 30th day of June 2010**

**Motion by Councilor Norman C. Mainville. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.**

**10-167 Other special appropriations: None**

**VOTED to adjourn at 8:34 P.M.**

**Motion by Councilor Norman C. Mainville. Seconded by Councilor Robert A. Bishop. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.**

**Louise R. Phaneuf, Town Clerk**